

**MINUTES OF THE ORGANIZATIONAL MEETING OF
NORTHERN GATEWAY REGIONAL DIVISION NO.
10 HELD IN THE BOARD ROOM OF THE DIVISION
OFFICE IN WHITECOURT, ALBERTA
ON OCTOBER 25TH, 2011**

OPENING

A. OPENING

**CALL TO ORDER
AND ROLL CALL**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:04 a.m.

Trustees Judy Muir, Barbara Maddigan, Anne Nichol, Terry Slemko, Peter Gilchrist, Jim Hailes, Albert Schalm, Jim Govenlock and Administrators Kevin Andrea, Superintendent of Schools and Michelle Brennick, Deputy Superintendent were present when Michael Gramatovich, Secretary-Treasurer, called the meeting to order.

George Turk, trustee – elect, was also present.

Lisa Becic, Communications Officer, was also present.

INTRODUCTIONS

2. INTRODUCTIONS

Introductions of trustees and Executive were made.

OFFICIAL OATH

3. OFFICIAL OATH OF OFFICE FOR SCHOOL TRUSTEE

Michael Gramatovich administered the official oath of office to George Turk.

**METHOD OF VOTING
& DESTRUCTION OF
BALLOTS**

4. METHOD OF VOTING & DESTRUCTION OF BALLOTS

2219-11

- a) Moved by Trustee Schalm - that elections, if necessary, be made by way of secret ballot.

Motion Carried

2220-11

- b) Moved by Trustee Schalm – that the ballots for any voting be destroyed after each election.

Motion Carried

CALL FOR NOMINATIONS FOR BOARD CHAIR

5. CALL FOR NOMINATIONS FOR BOARD CHAIR

First Call

First call for nominations for the position of Board Chair by Michael Gramatovich.

Barbara Maddigan nominated Judy Muir.

Judy Muir accepted the nomination.

Second Call

Second call for nominations by Michael Gramatovich.

Third & Final Call

Third and final call for nominations by Michael Gramatovich.

2221-11

Moved by Trustee Slemko - that nominations for the position of Board Chair cease.

Motion Carried

ELECTION OF BOARD CHAIR/OATH OF OFFICE

6. ELECTION OF BOARD CHAIR/OATH OF OFFICE

Judy Muir was declared elected Board Chair, sworn in by Michael Gramatovich and chaired the remainder of the meeting.

CALL FOR NOMINATIONS FOR BOARD VICE-CHAIR

7. CALL FOR NOMINATIONS FOR BOARD VICE-CHAIR

First Call

First call for nominations for the position of Board Vice-Chair by Chair Muir.

Terry Slemko nominated Barbara Maddigan.

Barbara Maddigan accepted the nomination.

Second Call

Second call for nominations by Chair Muir.

Third & Final Call

Third and final call for nominations by Chair Muir.

2222-11

Moved by Trustee Schalm - that nominations for the position of Board Vice-Chair cease.

Motion Carried

ELECTION OF BOARD VICE-CHAIR/OATH OF OFFICE

8. ELECTION OF BOARD VICE-CHAIR/OATH OF OFFICE

Barbara Maddigan was declared elected Board Vice-Chair and was sworn in by Michael Gramatovich.

MINUTES OF THE OCTOBER 26TH, 2010 ORGANIZATIONAL MEETING

9. MINUTES OF THE OCTOBER 26TH, 2010 ORGANIZATIONAL MEETING

Attached for Information

DISCLOSURE OF PERSONAL INTEREST STATEMENT

10. DISCLOSURE OF PERSONAL INTEREST STATEMENT

Michael Gramatovich informed the trustees of their requirement to submit a disclosure of personal interest statement in accordance with the School Act.

**PROCESS FOR BOARD
STANDING COMMITTEES
AND BOARD APPOINTMENTS**

**11. PROCESS FOR BOARD STANDING
COMMITTEES AND BOARD APPOINTMENTS**

2223-11

Moved by Trustee Slemko - that the positions for Board Standing Committees and Board Appointments be made on a volunteer basis in order of preference by the trustees.

Motion Carried

**POLICY 8
“BOARD COMMITTEES”**

12. POLICY 8 “BOARD COMMITTEES”

2224-11

Attached for information.

Moved by Trustee Nichol – that for Policy 8 – the membership under the ATA Negotiations and the Support/Administration Compensation Committees be changed to Four (4) trustees, delete the alternate and eliminate LISA representation.

Motion Carried

2225-11

Moved by Trustee Nichol – that the Board approve the alternates for ASBA Zone 2/3 and PSBAA to attend all meetings.

Motion Carried

**BOARD COMMITTEES FOR
2010/11**

13. BOARD COMMITTEES FOR 2010/11

Attached for information.

ADVOCACY

14. ADVOCACY

Judy Muir/Barbara Maddigan/Anne Nichol
Alternate: Albert Schalm

ATA NEGOTIATIONS

15. ATA NEGOTIATIONS

Judy Muir/Jim Hailes/Jim Govenlock
Albert Schalm

COMMUNICATIONS

16. COMMUNICATIONS

Barbara Maddigan/Judy Muir/George Turk
Alternate: Albert Schalm

**CUPE LABOUR
MANAGEMENT**

17. CUPE LABOUR MANAGEMENT

George Turk/Peter Gilchrist/Anne Nichol
Jim Hailes

FINANCE

18. FINANCE

Committee as a whole.

GRIEVANCE

19. GRIEVANCE

Three trustees to be appointed at a Board Meeting
prior to any Grievance Committee hearing.

**GROUP BENEFITS
INSURANCE PLAN**

20. GROUP BENEFITS INSURANCE PLAN

Jim Govenlock & Board Chair

**JOINT BOARD/SUPPORT
STAFF LIAISON**

21. JOINT BOARD/SUPPORT STAFF LIAISON

Barb Maddigan/Terry Slemko/Peter Gilchrist
Alternate: Jim Hailes

**JOINT BOARD/TEACHER
LIAISON**

22. JOINT BOARD/TEACHER LIAISON

Terry Slemko/Albert Schalm/Jim Govenlock
Alternate: George Turk

POLICY

23. POLICY

Albert Schalm/Terry Slemko/Jim Hailes
Alternate: Peter Gilchrist

**STUDENT DISCIPLINE
REVIEW**

24. STUDENT DISCIPLINE REVIEW

Minimum of two (2) trustees.

**SUPPORT/ADMIN.
COMPENSATION**

25. SUPPORT/ADMIN. COMPENSATION

Peter Gilchrist/George Turk/Anne Nichol
Jim Govenlock

**BOARD APPOINTMENTS
TO ORGANIZATIONS**

BOARD APPOINTMENTS TO ORGANIZATIONS

**POLICY 9
“BOARD
REPRESENTATIVES”**

26. POLICY 9 “BOARD REPRESENTATIVES”

Attached for information.

**ASBA ZONE 2/3
BOARD REPRESENTATIVE**

27. ASBA ZONE 2/3 BOARD REPRESENTATIVE

Terry Slemko

**ASBA – ZONE 2/3
ALTERNATE**

ASBA ZONE 2/3 ALTERNATE

Jim Hailes

CHAMBER OF COMMERCE

28. CHAMBER OF COMMERCE

one (1) trustee for each Chamber/one (1) alternate where necessary

L.I.S.A.

29. L.I.S.A.

N/A

NORTH CENTRAL ALBERTA GOVERNANCE

30. NORTH CENTRAL ALBERTA GOVERNANCE

Judy Muir
Alternate: Barbara Maddigan

PSBAA BOARD REPRESENTATIVE

31. PSBAA BOARD REPRESENTATIVE

Judy Muir

PSBAA ALTERNATE

PSBAA ALTERNATE

Anne Nichol

WHITECOURT COMMUNITY ASSOCIATION BOARD REPRESENTATIVE

32. WHITECOURT COMMUNITY ASSOCIATION BOARD REPRESENTATIVE

Barbara Maddigan

WHITECOURT COMMUNITY ASSOCIATION BOARD ALTERNATE

WHITECOURT COMMUNITY ASSOCIATION BOARD ALTERNATE

Jim Govenlock

YELLOWHEAD REGIONAL LIBRARY BOARD REPRESENTATIVE

33. YELLOWHEAD REGIONAL LIBRARY BOARD REPRESENTATIVE

Barbara Maddigan

YELLOWHEAD REGIONAL LIBRARY BOARD ALTERNATE

YELLOWHEAD REGIONAL LIBRARY BOARD ALTERNATE

George Turk

2226-11

Moved by Trustee Maddigan – that the Board Standing Committees and Board Appointments to Organizations be appointed as outlined above for the 2011 – 2012 school year.

Motion Carried

REGULAR BOARD MEETINGS 34. FOR 2011/12

REGULAR BOARD MEETINGS FOR 2011/12 (as per Board Motion 2163-11)

Information Only

August 23, 2011	February 14, 2012
September 13, 2011	March 13, 2012
October 4, 2011	April 3, 2012
October 25, 2011	April 24, 2012
November 15, 2011	May 15, 2012
December 13, 2011	June 12, 2012
January 24, 2012	June 26, 2012

Information as per Board Motion 2211-11: That the Board approve the changes to the Board Meeting dates as follows:

- Delete the May 24th, 2012 Board/Superintendent Meeting
- Add a new Board meeting date of May 29th, 2012
- June 12th, 2012 (will become the Board/Superintendent Meeting)
- Move the June 26th, 2012 meeting to June 19th, 2012

ORGANIZATIONAL MEETINGS FOR 2ND AND 3RD YEAR

35. ORGANIZATIONAL MEETINGS FOR 2ND AND 3RD YEAR

Board Policy reads:

The Board's Organizational Meeting during the 2nd and 3rd year following a general election be held on the regular Board Meeting scheduled in August to commence at 10:00 a.m. at the Division Office in Whitecourt.

For information only.

POLICY 7 APPENDIX: TRUSTEE CLAIM RATES

36. POLICY 7 APPENDIX: TRUSTEE CLAIM RATES

Attached for information.

The Board recommends that Policy 7 be referred to the Policy Committee for review.

TRUSTEE HONORARIA

37. TRUSTEE HONORARIA

2227-11

Moved by Trustee Maddigan– that there be a 0% increase to the trustee honoraria.

Motion Carried

BOARD CHAIR ANNUAL HONORARIUM

38. BOARD CHAIR ANNUAL HONORARIUM

2228-11

Moved by Trustee Govenlock– that there be a 0% increase to the Board Chair annual honorarium rate.

Motion Carried

**COMMITTEE CHAIR
HONORARIUM PER
COMMITTEE MEETING**

2229-11

**39. COMMITTEE CHAIR HONORARIUM
PER COMMITTEE MEETING**

Moved by Trustee Govenlock – that there be a 0% increase to the Committee Chair honorarium rate.

Motion Carried

**ACCOMMODATIONS,
PARKING & MEALS**

2230-11

40. ACCOMMODATIONS, PARKING & MEALS

Moved by Trustee Schalm – that reimbursement for accommodations, parking and meals for trustees and staff remain as per policy.

Motion Carried

**PAYMENT FOR KILOMETERS
TRAVELED**

2231-11

41. PAYMENT FOR KILOMETERS TRAVELED

Moved by Trustee Govenlock– that the kilometer rate for trustees and staff remain the same at \$0.50 per kilometer with an additional \$0.025/km for carpooling.

Motion Carried

**SUN LIFE BENEFIT PLAN/
ALBERTA HEALTH CARE**

2232-11

**42. SUN LIFE BENEFIT PLAN/ALBERTA HEALTH
CARE**

Moved by Trustee Govenlock – that the Board's contribution to Sun Life's premiums for Trustees increase from 95% to 96% effective November 1st, 2011 and that equivalent coverage be extended to those trustees covered under ASEBP.

Motion Carried

**HEALTH SPENDING
ACCOUNT - TRUSTEES**

2233-11

43. HEALTH SPENDING ACCOUNT – TRUSTEES

Moved by Trustee Govenlock – that the current practice of no Health Spending Account for trustees continue.

Motion Carried

**VOLUNTARY ACCIDENTAL
& DISMEMBERMENT**

2234-11

**44. VOLUNTARY ACCIDENTAL DEATH &
DISMEMBERMENT**

Moved by Trustee Hailes – that the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board’s expense.

Motion Carried

**INTERNET USE FOR
NORTHERN GATEWAY
REGIONAL DIVISION NO. 10
BUSINESS.**

2235-11

**45. INTERNET USE FOR NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 BUSINESS**

Moved by Trustee Maddigan– that the reimbursement rate for internet use remain at 50% of the actual trustee expense access fee.

Motion Carried

CELL PHONE ALLOWANCE

2236-11

46. CELL PHONE ALLOWANCE

Moved by Trustee Turk – that a cell phone allowance of \$25.00/month remain the same for trustees.

Motion Carried

**NEWSPAPER
SUBSCRIPTIONS**

2237-11

47. NEWSPAPER SUBSCRIPTIONS

Moved by Trustee Maddigan – that the Board continue the newspaper subscription process.

Motion Carried

ADJOURNMENT

2238-11

48. ADJOURNMENT

Moved by Trustee Maddigan – that the meeting be adjourned at 12:10 p.m.

Motion Carried

CHAIR

SECRETARY-TREASURER