

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON NOVEMBER 15TH, 2011**

OPENING

A. OPENING

**CALL TO ORDER
AND ROLL CALL**

1. CALL TO ORDER AND ROLL CALL

The November 15th, 2011 meeting was called to order by Chair Muir at 10:04 a.m.

Trustees Peter Gilchrist, Albert Schalm, Jim Hailes, Terry Slemko, Anne Nichol, Jim Govenlock, Barbara Maddigan, George Turk and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent and Michael Gramatovich, Secretary-Treasurer, were present when Chair Muir called the meeting to order.

Lisa Becic, Communications Officer, Bonnie Crane, Assistant Superintendent, Carla Howell, Reporter, Whitecourt Star and Kathlene Campbell-Conlon, 96.7 The Rig, were also present.

**ADDITIONS/DELETIONS
TO THE AGENDA**

2. ADDITIONS/DELETIONS TO THE AGENDA

Additions:

E.5.a) Grievance Hearing Committee

F.11.a) CFSA Meeting

G.3.a) Property

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2250-11

Moved by Trustee Maddigan – that the agenda for the November 15th, 2011 Regular Board Meeting be adopted as amended.

Motion Carried

ACTION ITEMS

**BUS CONTRACTOR
KM RATE RE:
FUEL CONTINGENCY**

2251-11

D. ACTION ITEMS

**BUS CONTRACTOR KM RATE RE: FUEL
CONTINGENCY**

Moved by Trustee Govenlock – that the Board approve effective September 1st, 2011:

For rural service, the Regional Division will pay per authorized km:

- \$0.562¢/km minus
- \$0.0567¢/km (debt recovery) plus
- An amount (x) determined by the formula: Current Month Fuel Price ÷ 3.08 = x

The current month fuel price will be the amount of UFA Diesel, inclusive of commissions, in Valleyview as set by the AAMD&C. Contractors will be provided the total per km rate prior to submitting their monthly invoices. This fuel assistance is contingent on the basis Alberta Education continues with the fuel subsidy program.

Motion Carried

**ANNUAL SCHOOL
OPERATIONAL
VIABILITY REPORT**

2252-11

**ANNUAL SCHOOL OPERATIONAL VIABILITY
REPORT**

Moved by Trustee Schalm – that the Board accept the Annual School Operational Viability Report as presented.

Motion Carried

2253-11

Moved by Trustee Govenlock – that the Board direct Division Administration to do a further study the occupancy concerns as identified in the Annual School Operational Viability Report in the Whitecourt and Valleyview schools and bring back a report to the December Board meeting, with recommendations for action.

Motion Carried

Trustee Gilchrist opposed the motion.

IN-CAMERA ITEMS

2254-11

Moved by Trustee Turk – that the Board go in-camera at 10:46 a.m. and that Kevin Andrea, Michelle Brennick and Michael Gramatovich be invited to remain.

Motion Carried

2255-11

Moved by Trustee Schalm– that the Board come out of in-camera at 11:29 a.m.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Town of Fox Creek:

Mayor Leora MacKinnon; CAO Ken Gwozdz;
Councillors: Jim Ahn, Sheila Beloin, Mary Campbell
and Bernie Hornby entered the meeting at 11:30 a.m.

The following items were discussed:

Three Year Capital Plan:

Mayor MacKinnon wanted to know if Northern Gateway is still planning to go ahead with the additions and modernization of Fox Creek School as outlined in the Three Year Capital Plan.

Administration advised that Fox Creek School is currently the No. 2 priority in the Three Year Capital Plan and does not know when this project will be approved by Alberta Infrastructure.

Mayor MacKinnon asked how Northern Gateway would deal with a large increase in student enrolment at Fox Creek School.

Chair Muir advised that Fox Creek School currently shows 66% utilization, so there would be room for more students.

Budget 2011:

Mayor MacKinnon wanted to know how the \$107 million given back from the Province to school jurisdictions would impact the Fox Creek School.

Administration explained that even though \$1.2 million was restored to Northern Gateway by the Province, we are still operating in a deficit position. Administration will provide a brief on the budget to the Town of Fox Creek Council, which will aid them in their efforts to advocate for adequate Education funding.

Chair Muir suggested meeting with the Town of Fox Creek Council in February 2012 to talk about student achievement and educational funding. Mayor MacKinnon will contact administration with a date.

Meeting with the members of the Town of Fox Creek Council ended at 12:14 p.m. and they were invited to stay for lunch.

John Shoemaker, Auditor, Clews & Shoemaker and Milly McGregor, Assistant Secretary-Treasurer, entered the meeting at 1:05 p.m.

**INFORMATION ITEMS/
REPORTS****SUPERINTENDENT'S
REPORT****E. INFORMATION ITEMS/REPORTS****SUPERINTENDENT'S REPORT**

- Superintendent Andrea advised that only Hilltop High School was interested in pursuing the HIV West Yellowhead - Whitecourt Youth Pilot Project in their school.
- Hillside High School has requested an additional Professional Development day for their school. Due to the number of tragedies that have occurred this year, they would like to bring in a grief counselor for the staff and students.
- There have been some concerns raised regarding the length of the school day in Sangudo. Administration will provide a full report at the December 13th, 2011 Board meeting.
- The first meeting for the Leadership Group will be in December with the date to be determined.

- Administration met with the Technical Committee of the Alexis First Nation to discuss role responsibilities and the draft agreement. Alexis have put forth a request to have one of our trustees present at these committee meetings. Next meeting is scheduled for December 1st, 2011.
- The Minister of Education would like a broader base of input into the School Act and has provided a web link for parents and students to provide their thoughts online, available on the Alberta Education web site.

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

John Shoemaker
Audited Financial Statement Presentation & Approval

Mr. Shoemaker, Division Auditor, presented the Audited Financial Statement for the period ending August 31st, 2011.

Kevin Andrea, Superintendent, left the meeting at 1:58 p.m.

2256-11

Moved by Trustee Turk – that the Board accept the Financial Statement for the period ending August 31st, 2011.

Motion Carried

John Shoemaker (Clews & Shoemaker) and Milly McGregor, Assistant Secretary Treasurer, left the meeting at 2:30 p.m.

ACTION ITEMS

D. ACTION ITEMS

THREE YEAR EDUCATION/ COMPREHENSIVE PLAN

THREE YEAR EDUCATION/COMPREHENSIVE PLAN

Bonnie Crane, Assistant Superintendent, presented the goals of the Division and its progress towards reaching those goals, Strategies and outcomes set by the Division for the Three Year Education/ Comprehensive Plan.

Carla Howell, Reporter, Whitecourt Star left the meeting at 2:41 p.m.

2257-11

Moved by Trustee Maddigan – that the Board accept the Three Year Education/Comprehensive Plan 2011 – 2014 as presented.

Motion Carried

**DRAFT MINUTES OF THE
OCTOBER 25TH, 2011
ORGANIZATIONAL
BOARD MEETING**

**DRAFT MINUTES OF THE OCTOBER
25TH, 2011 ORGANIZATIONAL BOARD
MEETING**

2258-11

Moved by Trustee Nichol – that the draft minutes of the October 25th, 2011 Organizational Board Meeting be adopted.

Motion Carried

Trustee Govenlock was absent for the vote.

**DRAFT MINUTES OF THE
OCTOBER 25TH, 2011
REGULAR BOARD
MEETING**

**DRAFT MINUTES OF THE OCTOBER
25TH, 2011 REGULAR BOARD MEETING**

2259-11

Moved by Trustee Turk – that the draft minutes of the October 25th, 2011 Regular Board Meeting be adopted.

Motion Carried

Trustee Govenlock was absent for the vote.

**GRIEVANCE HEARING
COMMITTEE**

GRIEVANCE HEARING COMMITTEE

2260-11

Moved by Trustee Gilchrist – that the Board re-appoint the 2010-11 Support/Admin Committee members to the Grievance Committee hearing scheduled for November 23rd, 2011 at 5:00 p.m., at Division Office, Whitecourt.

Motion Carried

FUEL CONTINGENCY

FUEL CONTINGENCY

Meeting to be scheduled for November 23rd, 2011 at 1:00 p.m. at the CFL in Sangudo, to present the Fuel Contingency offer to the Bus Contractors.

**INFORMATION ITEMS/
REPORTS**

E. INFORMATION ITEMS/REPORTS

ASBA

ASBA

ASBA Vote Results on the Tripartite Talks:

Jacque Hansen, President, ASBA sent information advising that 90% of the Boards voted in favour of the proposal to have ASBA represent them in future Tripartite talks.

ASBA Tripartite Discussion Update:

Information provided regarding the tripartite discussions which are currently underway between the Government of Alberta, the Alberta Teacher's Association and the Alberta School Board Association. During discussions they will be dealing with three issues:

- Term of the agreement and a dispute settlement mechanism;
- Teacher salaries; and
- A predictable, sustained, long-term funding commitment for school boards.

ASBA Policies Bulletin:

Trustees were requested to bring this bulletin with them to the ASBA Fall General meeting on November 21st, 2011.

Trustees reviewed the proposed policies and policy positions in the bulletin.

ASBA 2012 – 2015 Strategic Plan:

The strategic priorities for 2011 – 2014 were provided for information. ASBA is asking for input from school boards and require a response by January 6th, 2012.

ASBA Member Value Statement:

Value Statement provided to give trustees and senior administrators information about the savings our jurisdiction accrued because Northern Gateway accessed the direct services the ASBA offers school boards.

Canadian School Boards Association Participation:

ASBA is seeking the views of school boards regarding ASBA participation in the Canadian School Boards Association (CSBA).

The Board determined that the CSBA provides little value for them. Administration will provide a response to ASBA.

Trustee Slemko reported from the Zone 2/3 October 28th, 2011 meeting:

Zone Elections:

ASBA Director 2 – Lisa Bower
ASBA Director 2 Alternate – Kim Webster
Zone Chair – Lori Ann Turnbull
Zone Vice Chair – Arlene Hrynyk
Labor Relations – Wes Kowalchuk
Labor Relations Alternate – Dale Schaffrick
Edwin Parr – Linda Mywaart, Joan Crockett, Marie Lentz
Advocacy – Cheryl Dumont, Sarah Hoffman, Tracy McKinnon
Student Wellness Initiative – Marilyn Bergstra
Student Wellness Initiative Alternate – Joan Trettler

ASBA is asking school boards views on ASBA participation in negotiating a framework agreement with the Government of Alberta and the ATA. The framework will deal with four issues.

Jacque Hansen, President, ASBA, held audience with the Minister of Education. The Minister talked about working together, Grade 3 & 6 PAT's, predictable/sustainable funding and provincial bargaining.

Copy of Trustee Slemko's report attached for information.

Trustee Slemko reported from the Zone 2/3 meeting that the Alberta Government has withdrawn funding in the amount of \$40,000.00 in which it supported the Alberta Association of School Resource Officers.

2261-11

Moved by Trustee Slemko – that administration send a letter to the Solicitor General in support of continuing with the \$40,000.00 for the Alberta Association of School Resource Officers.

Motion Carried

PSBAA

PSBAA

No report

**DEPUTY
SUPERINTENDENT'S
REPORT**

DEPUTY SUPERINTENDENT'S REPORT

Staffing:

- Michelle Brennick, Deputy Superintendent, reported it is beneficial to meet with staff returning from LTD in order to make the transition back to their job easier.
- Deputy Superintendent Brennick attended the Hilltop High School awards ceremony on October 26th, 2011 and congratulated the two assistant principals for organizing the event in the absence of the principal.
- Deputy Superintendent Brennick attended the CASS Fall Conference – Human Resources Issues and Educational Research on November 3rd and 4th, and attended the Competencies for Teachers session.
- Newsletters from the schools will look different starting in January 2012. There will be a Newsletter Committee presentation on the template at the administrators' meeting on November 25th, 2011.
- A draft of a Technology Plan is being worked on. This will be either a three or five year plan and will be used as an educational tool for support and teaching digital citizenship.

FINANCE

FINANCE

Michael Gramatovich presented to the Board the Monthly Bank Statements for the period ending September 30th, 2011.

Michael Gramatovich presented to the Board the Board Governance Report as of October 31st, 2011.

The updated Budget Report will be reviewed at a later date.

MINISTER'S MEETING

MINISTER'S MEETING

The Minister of Education has invited school districts by Zone to meet with him and provide the highlights and innovative practices they are implementing in their districts, as well as share any challenges that boards may be facing.

Northern Gateway is scheduled to meet November 18, 2011 in Edmonton from 10:30 a.m to 12:30 p.m.

**MINISTER OF EDUCATION
MANDATE LETTER**

MINISTER OF EDUCATION MANDATE LETTER

Provided for information.

**HILLTOP HIGH
MODERNIZATION –
PHASE TWO**

HILLTOP HIGH MODERNIZATION – PHASE TWO

Administration is waiting for the final dollar amount remaining, as this will determine how Phase Two will proceed.

**REGIONAL
MUNICIPALITIES
MEETING**

REGIONAL MUNICIPALITIES MEETING

Alberta Beach will be hosting the 2011 Fall Regional Municipalities Meeting. Meeting is scheduled for 10:00 a.m. at the Alberta Beach Agliplex, December 2nd, 2011. Attending from Northern Gateway are Chair Judy Muir and trustees Alberta Schalm and George Turk.

**NUTRITION
PRESENTATION
DISCUSSION**

NUTRITION PRESENTATION DISCUSSION

On October 4th, 2011 the Board of Trustees received a presentation from Alberta Health Services on nutrition and the importance of a healthy lifestyle. Trustee Maddigan asked where the Board wants to go with this information.

Administration will share the presentation information with schools to determine interest in Alberta Health Services presentations at the school level.

ENROLMENT REPORT

ENROLMENT REPORT

Provided for information.

SUSPENSION REPORT

SUSPENSION REPORT

Provided for information.

**ADDITIONAL REPORT
ITEMS**

ADDITIONAL REPORT ITEMS

CFSA MEETING

CFSA MEETING

Trustee Maddigan, Assistant Superintendent Bonnie Crane, and Divisional Coordinator, Sarah Healy, attended the North Central Alberta Governance Board Meeting on November 10th, 2011 in St. Albert.

The morning session featured Keynote Speaker Mr. Cameron Henry, Executive Director, Policy and Planning, First Nations & Métis Relations, Ministry of Intergovernmental, International, and Aboriginal Relations. He spoke on the importance of focusing on relationships when working with FNMI people, giving historical context on past relationships, as well as ideas on how to improve/maintain positive relationships in the future.

The afternoon session was structured in a Table Talk format. Small groups of 6-12 people participated in discussions at one of four tables, each table being hosted by representatives of Persons with Developmental Disabilities, Education, Children Services, or Health.

The 25 minute discussions were focused on initiatives being used to serve Aboriginal clients. Each table had a Recorder who kept notes on the discussion. All attendees had an opportunity to visit each table. A copy of the table notes will be distributed once they are compiled.

Bonnie Crane reported a major difference in how FNMI is addressed across the Province.

BOARD SYNOPSIS

F. BOARD SYNOPSIS

The following items will be communicated to our communities:

- 1. Audited Financial Statement
- 2. Annual School Operational Viability Report
- 3. Three Year Education/Comprehensive Plan
- 4. Meeting with the Town of Fox Creek

RECESSED

2262-11

I. RECESSED

Moved by Trustee Maddigan - that the meeting be recessed at 5:06 p.m. to resume on November 21st, 2011 at the ASBA FGM at the Westin Hotel in Edmonton, AB.

Motion Carried

RECONVENED

RECONVENED

Meeting reconvened at the Westin Hotel, Edmonton, AB.

CALL TO ORDER AND ROLL CALL

CALL TO ORDER AND ROLL CALL

The November 21st, 2011 meeting was called to order by Chair Muir at 1:40 p.m.

Trustees Peter Gilchrist, Albert Schalm, Jim Hailes, Terry Slemko, Anne Nichol, Jim Govenlock, Barbara Maddigan, George Turk and Administrators Kevin Andrea, Superintendent, and Michael Gramatovich, Secretary-Treasurer, were present when Chair Muir called the meeting to order.

BUDGET REPORT

BUDGET REPORT

Trustees were presented with the updated budget report from the 2011/12 school year.

ADJOURNED

J. ADJOURNED

2263-11

Moved by Trustee Gilchrist - that the meeting be adjourned at 2:25 p.m.

Motion Carried

Board Chair

Secretary-Treasurer