

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON AUGUST 23RD, 2011**

OPENING

A. OPENING

**CALL TO ORDER
AND ROLL CALL**

1. CALL TO ORDER AND ROLL CALL

The August 23rd, 2011 meeting was called to order by Chair Muir at 10:08 a.m.

Trustees Peter Gilchrist, Albert Schalm, Jim Hailes, Barbara Maddigan, Terry Slemko, Anne Nichol, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent and Michael Gramatovich, Secretary-Treasurer, were present when Chair Muir called the meeting to order.

Lisa Becic, Communications Officer and Malcolm Heaven, Network Administrator, were present at this time.

Trustees Govenlock and Miner were absent from the meeting.

**ADDITIONS/DELETIONS
TO THE AGENDA**

2. ADDITIONS/DELETIONS TO THE AGENDA

D.3.a) School Council Annual Reports
E.16.a) Meeting with Town of Whitecourt

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2187-11

Moved by Trustee Nichol – that the agenda for the August 23rd, 2011 Regular Board Meeting be adopted as amended.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Malcolm Heaven, Network Administrator:

Malcolm provided a brief overview of the microphone system to be used during the meetings for the trustees and administration.

Malcolm Heaven left the meeting at 10:35 a.m.

DRAFT MINUTES OF THE JUNE 28TH, 2011 REGULAR BOARD MEETING

C. DRAFT MINUTES OF THE JUNE 28TH, 2011 REGULAR BOARD MEETING

2188-11

Moved by Trustee Maddigan – that the draft minutes of the June 28th, 2011 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

D. ACTION ITEMS

ACCEPTANCE OF RESIGNATION

ACCEPTANCE OF RESIGNATION

2189-11

Moved by Trustee Gilchrist – that the Board accept, effective immediately, Trustee Miner’s resignation from her position as School Board Trustee for Ward 1, Electoral Subdivision No. 3, with regret.

Motion Carried

BY-ELECTION FOR WARD 1, ELECTORAL SUBDIVISION NO. 3

BY-ELECTION FOR WARD 1, ELECTORAL SUBDIVISION NO. 3

2190-11

Moved by Trustee Hailes – that the Board move to hold a By-Election on October 17th, 2011 for the position of School Board Trustee for Ward 1, Electoral Subdivision No. 3.

Motion Carried

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

SCHOOL COUNCIL ANNUAL REPORTS

SCHOOL COUNCIL ANNUAL REPORTS

2193-11

Moved by Trustee Schalm – that the Board accept the School Council Annual Reports as information only.

Motion Carried

IN-CAMERA ITEMS

IN-CAMERA ITEMS

2191-11

Moved by Trustee Schalm – that the Board go in-camera at 10:46 a.m. and that Kevin Andrea, Michelle Brennick and Michael Gramatovich be invited to remain.

Motion Carried

2192-11

Moved by Trustee Maddigan– that the Board come out of in-camera at 11:11 a.m.

Randy Lovich, Director of Maintenance and Rhett Czaban, Director of Transportation, entered the meeting at 11:48 a.m.

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Rhett Czaban, Director of Transportation reported:

- Rhett is meeting with bus contractors to provide them with their route information. Parents will be provided with the pick-up times, etc.
- All bus contractors are in place; still need to hire one more regular employee bus driver for a route in the Valleyview area.
- The fuel contingency program has been reinstated. This program will provide funding to school jurisdictions and provide cost certainty when fuel prices exceed \$0.60/litre.

- Rhett advised there have not been a lot of phone calls or letters of concern regarding the transportation of students; i.e. bus ride time changes.

Rhett Czaban, Director of Transportation, completed his report and left the meeting at 12:02 a.m.

Randy Lovich – Director of Maintenance reported:

Sangudo Community School:

- moving of items from David Ovans to Sangudo Community school was completed in July
- teachers are setting up their classrooms
- perimeter fence is up
- hallways are painted
- renovations to washrooms are completed
- some drinking fountains have been lowered to accommodate elementary students
- new flooring where required is completed
- new bus lane is 80% completed, is behind schedule due to wet rainy conditions. Bus lane will not be ready for school startup as the concrete will not be set enough to handle the weight of the busses.
- sidewalks are currently being put in
- playground equipment still to be moved.

Sunset House School:

- the move will be completed today, August 23rd, 2011
- some items still to be moved to the Colony schools from Sunset House.

Hilltop High School:

- 99% complete
- the inside of the school is complete
- still having problems with the new locks on doors at Hilltop and the new Division Office
- blacktop on bus lane and sod to be completed this weekend
- new front doors for Hilltop to be installed for school startup

Percy Baxter School:

- new metal roofing to start soon. Project required Ministerial approval before it could start.

Administration thanked Randy for all his assistance with overseeing the construction and move to the new Division office.

Randy Lovich, Director of Maintenance, completed his report and left the meeting at 12:23 p.m.

INFORMATION ITEMS/ REPORTS

ASBA

E. INFORMATION ITEMS/REPORTS

ASBA

Trustee Slemko reported:

The 1st Zone 2/3 meeting is scheduled for September 23rd, 2011, starting at 9:30 a.m., at the St. Anthony Centre, Edmonton, AB.

The ASBA Fall General Meeting is scheduled for November 20th – 22nd, 2011, at the Westin Hotel, Edmonton, AB.

PSBAA

PSBAA

Chair Muir reported from the PSBC meeting that took place on August 18th – 20th, 2011 in Brooks, Alberta.

Items discussed at the meeting:

- Draft Budget and Fee Schedule showing a 3.5% increase will go to the fall meeting for discussion.
- The President attended the Education Budget Debate, the First and Second Reading of Bill 18, and continues to meet with MLAs and the ATA on Bill 18.
- The Government of Alberta has put in place the Regulatory Review Secretariat, chaired by MLA Ty Lund, in the Department of Finance and Enterprise. Departments and agencies wanting to amend or create new regulations are required to prepare Regulation Impact Reports identifying the costs, benefits and impacts of proposed new regulations. These reports are submitted to the Regulatory Review Secretariat, which issues a compliance statement once the Regulation Impact Report has been approved and also provides consultative support to departments in preparing these reports. A compliance statement is a prerequisite to filing a regulation under the Regulations Act. There are currently 21 regulations under review.
- The 2011 – 2013 Association Work Plan has been deferred to the February 2012 Council Meeting.

- Fort McMurray Public Schools provided the Council with a position paper regarding public school education and what it means to be inclusive. It was determined that the position paper not be brought forward to the AGM in October 2011. The membership thanked Fort McMurray Public Schools for bringing forward the topic for discussion.
- This year's Trustee University II will begin with an MLA reception, the evening of Wednesday, October 19th 2011 from 6:30 p.m. – 9:00 p.m. The Lois Hole Dinner will be hosted at the Enjoy Centre in St. Albert.
- Detailed reports can be viewed online at www.public-schools.ab.ca.

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT

- Superintendent Andrea attended the A+ Energy Awards sponsored by BP Canada Energy Company. In 2011 there were 31 projects across the province – two of these projects were from Northern Gateway's Fox Creek School. Project facilitators were Jennifer Ferguson and Kevin Thesen.
- Administration is continuing discussions with Encana. Encana is exploring a pilot project to run school busses on natural gas. This project would involve some of Northern Gateway's busses on natural gas in the Valleyview area.
- Administration held two separate meetings with the Alexis Board of Education over the summer. Further meetings will continue to review the current Tuition Agreement.
- Administration met with Kevin Dodds, Director, Yellowhead Regional Library to review the Yellowhead Regional Library Master Membership Agreement.
- The Policy Committee will be meeting either September 7th or 8th, 2011.
- Trustees were questioning if they are expected to attend the Professional Development Day on September 16th, 2011. Michelle Brennick, Deputy Superintendent will advise trustees on this at a later date.

**DEPUTY
SUPERINTENDENT'S
REPORT**

DEPUTY SUPERINTENDENT'S REPORT

Staffing:

- 1 resignation from Whitecourt Central School – new person has been hired for this position.
- Brent Northcott is the new Assistant Principal at Whitecourt Central School.
- Sarah Taylor is the new Coordinator at the Hilltop Outreach School in Whitecourt.

Communications:

- The Guide to Schools will be presented to principals at the August 25th, 2011 Administrators' meeting, to review their part. Publication will be going to print on August 29th, 2011.
- School Days Calendar is ready for printing and will be distributed to schools for start up.
- School startup ads have been in the newspapers for the last two weeks.
- The Annual Appreciation Awards Evening is scheduled for September 30th, 2011.

CASS Summer Conference:

The CASS Summer Conference was held from August 3rd - 5th, 2011 at the Jasper Park Lodge, Jasper, AB. The Keynote speaker, Mr. Will Richardson, spoke on "Meeting the Needs of Tomorrow for Today's Learners" – using technology as part of our everyday living.

Administrators' Workshop:

The Administrators' Workshop is being held September 19th – 22nd, 2011, at the FantasyLand Hotel, Edmonton, AB.

Speakers include: Keray Henke, Deputy Minister, Alberta Education; Dianne McConnell and Joy Malloch, Alberta Education; Kanni deGoeij, ATA; Susanne Lundrigan, ASBA.

FINANCE

FINANCE

Michael Gramatovich presented to the Board the Monthly Bank Statements for the periods ending June 30th, 2011 and July 31st, 2011.

**REINSTATEMENT OF
FUEL PRICE
CONTINGENCY PROGRAM**

**REINSTATEMENT OF FUEL PRICE
CONTINGENCY PROGRAM**

The Treasury Board has approved funding for a new Fuel Price Contingency Program, beginning September 2011. The program will provide funding to school jurisdictions and provide cost certainty when fuel prices exceed \$0.60/litre.

**2010 ACCOUNTABILITY
PILLAR RESULTS LETTER**

2010 ACCOUNTABILITY PILLAR RESULTS LETTER

Administration advised this was previously called the MELRA Award. Letter provided for information.

**GOVERNMENT OF
ALBERTA –
TRANSPORTATION**

GOVERNMENT OF ALBERTA – TRANSPORTATION

Letter from Alberta Transportation to advise that with the closure of Sunset House School, the existing school zone signage along Highway 747 is no longer warranted and will be removed.

**GOVERNMENT OF
ALBERTA –
INFRASTRUCTURE**

GOVERNMENT OF ALBERTA – INFRASTRUCTURE

Letter from Government of Alberta – Infrastructure advising that Northern Gateway's request to accept the bid submitted by Tru-West Company Ltd., for the Percy Baxter Middle School metal roofing project, in the sum of \$269,986.00 has been approved.

**PROPERTY LOSS -
HILLSIDE SCHOOL**

PROPERTY LOSS – HILLSIDE SCHOOL

Report provided on the water damage that occurred at Hillside High School on December 15, 2009.

**BOARD CHAIRS
EMAIL NO. 15**

BOARD CHAIRS EMAIL NO. 15

Email presented for information only.

**LEGISLATIVE ASSEMBLY
ALBERTA LETTER**

LEGISLATIVE ASSEMBLY ALBERTA LETTER

Letter received from Ken Hehr, introducing himself as a Member of the Legislative Assembly for Calgary-Buffalo.

**COPYRIGHT ACT -
ALBERTA EDUCATION**

COPYRIGHT ACT – ALBERTA EDUCATION

Email regarding the Supreme Court Decision on the Copyright Act is presented for information only.

**NEW PRESIDENT OF
ACFA**

NEW PRESIDENT OF ACFA

Effective September 1st, 2011 Mr. Troy Holinski has been appointed as the President of the Alberta Capital Finance Authority (ACFA).

**BOARD OF TRUSTEES -
2011/2012 DATES**

BOARD OF TRUSTEES – 2011 /2012 DATES

Provided for information.

ENROLMENT REPORT

ENROLMENT REPORT

The Enrolment Report for the period ending June 30th, 2011 was presented to the Board.

SUSPENSION REPORT

SUSPENSION REPORT

Administration presented the Division Cumulative Suspension Report from September 09/10 to June 10/11.

**ADDITIONAL REPORT
ITEMS**

ADDITIONAL REPORT ITEMS

**MEETING WITH TOWN
OF WHITECOURT**

MEETING WITH TOWN OF WHITECOURT

The Town of Whitecourt has requested to meet with Northern Gateway's Board of Trustees and administration. Meeting has been scheduled at the October 4th, 2011 Board meeting to commence at 11:30 a.m.

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

1. New Division Office
2. Resignation of School Board Trustee
3. By-Election Date
4. ENCANA
5. A+ for Energy Program

ADJOURNMENT

I. ADJOURNMENT

2193-11

Moved by Trustee Nichol - that the meeting be adjourned at 3:15 p.m.

Motion Carried

Board Chair

Secretary-Treasurer