

**MINUTES OF THE ORGANIZATIONAL MEETING OF  
NORTHERN GATEWAY REGIONAL DIVISION NO.  
10 HELD IN THE BOARD ROOM OF THE DIVISION  
OFFICE IN WHITECOURT, ALBERTA  
ON OCTOBER 26<sup>TH</sup>, 2010**

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**OPENING**

**A. OPENING**

**CALL TO ORDER  
AND ROLL CALL**

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 10:10 a.m.

Members Judy Muir, Barbara Maddigan, Anne Nichol, Cheryl Miner, Terry Slemko, Peter Gilchrist, Jim Hailes, Albert Schalm, and Administrators Kevin Andrea, Superintendent of Schools and Michelle Brennick, Deputy Superintendent were present when Michael Gramatovich, Secretary-Treasurer, called the meeting to order.

Elaine Peterson, Interim Communications Officer, was present at this time.

Member Govenlock was absent from the meeting.

**INTRODUCTIONS  
(TRUSTEES AND OFFICE  
STAFF)**

**2. INTRODUCTIONS (TRUSTEES AND OFFICE  
STAFF)**

Introductions of Division Office staff and trustees were made.

**OFFICIAL OATH**

**3. OFFICIAL OATH OF OFFICE FOR SCHOOL  
TRUSTEE**

Michael Gramatovich administered the official oath of office to all trustees.

**WAIVER NOTICE**

**4. WAIVER NOTICE**

Trustees signed the waiver notice for the calling of this organizational meeting.

**METHOD OF VOTING  
& DESTRUCTION OF  
BALLOTS**

**5. METHOD OF VOTING & DESTRUCTION  
OF BALLOTS**

2025-10

- a) Moved by Trustee Slemko - that elections, if necessary, be made by way of secret ballot.

Motion Carried

2026-10

- b) Moved by Trustee Nichol – that the ballots for any voting be destroyed after each election.

Motion Carried

Trustees were asked to provide a short write-up on themselves for the next board meeting. This information will be used to update our web page and also for a news release. Pictures will be taken at that time.

**CALL FOR NOMINATIONS  
FOR BOARD CHAIR**

**6. CALL FOR NOMINATIONS FOR BOARD  
CHAIR**

First Call

First call for nominations for the position of Board Chair by Michael Gramatovich.

Anne Nichol nominated Judy Muir.

Judy Muir accepted the nomination.

Second Call

Second call for nominations by Michael Gramatovich.

Third & Final Call

Third and final call for nominations by Michael Gramatovich.

2027-10

Moved by Trustee Gilchrist - that nominations for the position of Board Chair cease.

Motion Carried

**ELECTION OF BOARD  
CHAIR/OATH OF  
OFFICE**

**7. ELECTION OF BOARD CHAIR/OATH  
OF OFFICE**

Judy Muir was declared elected Board Chair, sworn in by Michael Gramatovich and chaired the remainder of the meeting.

**CALL FOR NOMINATIONS  
FOR BOARD VICE-CHAIR**

**8. CALL FOR NOMINATIONS FOR BOARD  
VICE-CHAIR**

First Call

First call for nominations for the position of Board Vice-Chair by Chair Muir.

Terry Slemko nominated Barbara Maddigan.

Barbara Maddigan accepted the nomination.

Second Call

Second call for nominations by Chair Muir.

Third & Final Call

Third and final call for nominations by Chair Muir.

2028-10

Moved by Trustee Schalm - that nominations for the position of Board Vice-Chair cease.

Motion Carried

**ELECTION OF BOARD  
VICE-CHAIR/OATH  
OF OFFICE**

**9. ELECTION OF BOARD VICE-CHAIR/  
OATH OF OFFICE**

Barbara Maddigan was declared elected Board Vice-Chair and was sworn in by Michael Gramatovich.

**MINUTES OF THE  
AUGUST 25<sup>TH</sup>, 2009  
ORGANIZATIONAL MEETING**

**10. MINUTES OF THE AUGUST 25<sup>TH</sup>, 2009  
ORGANIZATIONAL MEETING**

Attached for Information

**DISCLOSURE OF PERSONAL INTEREST STATEMENT**

**11. DISCLOSURE OF PERSONAL INTEREST STATEMENT**

Michael Gramatovich informed the trustees of their requirement to submit a disclosure of personal interest statement in accordance with the School Act, by the November 9<sup>th</sup>, 2010 Board Meeting.

**PROCESS FOR BOARD STANDING COMMITTEES AND BOARD APPOINTMENTS**

**12. PROCESS FOR BOARD STANDING COMMITTEES AND BOARD APPOINTMENTS**

2029-10

Moved by Trustee Gilchrist - that the positions for Board Standing Committees and Board Appointments be made on a volunteer basis in order of preference by the trustees.

Motion Carried

**POLICY 8 "BOARD COMMITTEES"**

**13. POLICY 8 "BOARD COMMITTEES"**

Attached for information.

**BOARD COMMITTEES FOR 2009/10**

**14. BOARD COMMITTEES FOR 2009/10**

Attached for information.

**ADVOCACY**

**15. ADVOCACY**

Albert Schalm/Barbara Maddigan/Anne Nichol  
Alternate: Jim Govenlock

**ATA NEGOTIATIONS**

**16. ATA NEGOTIATIONS**

Barbara Maddigan/Jim Hailes/Jim Govenlock  
Alternate: Terry Slemko

**COMMUNICATIONS**

**17. COMMUNICATIONS**

Barbara Maddigan/Terry Slemko/Cheryl Miner  
Alternate: Anne Nichol

**CUPE LABOUR  
MANAGEMENT**

**18. CUPE LABOUR MANAGEMENT**

Anne Nichol/Peter Gilchrist/Jim Hailes  
Alternate: Albert Schalm

**FINANCE**

**19. FINANCE**

Committee as a whole.

**GRIEVANCE**

**20. GRIEVANCE**

Three trustees to be appointed at a Board Meeting  
prior to any Grievance Committee hearing.

**GROUP BENEFITS  
INSURANCE PLAN**

**21. GROUP BENEFITS INSURANCE PLAN**

Jim Govenlock & Board Chair

**JOINT BOARD/SUPPORT  
STAFF LIAISON**

**22. JOINT BOARD/SUPPORT STAFF LIAISON**

Anne Nichol/Peter Gilchrist/Jim Hailes  
Alternate: Albert Schalm

**JOINT BOARD/TEACHER  
LIAISON**

**23. JOINT BOARD/TEACHER LIAISON**

Terry Slemko/Jim Hailes/Cheryl Miner  
Alternate: Jim Govenlock

**POLICY**

**24. POLICY**

Albert Schalm/Cheryl Miner/Jim Hailes  
Alternate: Terry Slemko

**STUDENT DISCIPLINE  
REVIEW**

**25. STUDENT DISCIPLINE REVIEW**

Minimum of two (2) trustees from the region in  
which the student resides.

**SUPPORT/ADMIN.  
COMPENSATION**

**26. SUPPORT/ADMIN. COMPENSATION**

Peter Gilchrist/Jim Govenlock/Anne Nichol  
Alternate: Barbara Maddigan

**BOARD APPOINTMENTS  
TO ORGANIZATIONS**

**BOARD APPOINTMENTS TO ORGANIZATIONS**

**POLICY 9  
“BOARD  
REPRESENTATIVES”**

**27. POLICY 9 “BOARD REPRESENTATIVES”**

Attached for information.

**ASBA ZONE 2/3  
BOARD REPRESENTATIVE**

**28. ASBA ZONE 2/3 BOARD REPRESENTATIVE**

Terry Slemko

**ASBA – ZONE 2/3  
ALTERNATE**

**ASBA ZONE 2/3 ALTERNATE**

Jim Hailes

**CHAMBER OF COMMERCE**

**29. CHAMBER OF COMMERCE**

one (1) trustee for each Chamber/one (1) alternate  
where necessary

**L.I.S.A.**

**30. L.I.S.A.**

N/A

**NORTH CENTRAL ALBERTA GOVERNANCE**

**31. NORTH CENTRAL ALBERTA GOVERNANCE**

Judy Muir  
Alternate: Barbara Maddigan

**PSBAA BOARD REPRESENTATIVE**

**32. PSBAA BOARD REPRESENTATIVE**

Judy Muir

**PSBAA ALTERNATE**

**PSBAA ALTERNATE**

Anne Nichol

**WHITECOURT COMMUNITY ASSOCIATION BOARD REPRESENTATIVE**

**33. WHITECOURT COMMUNITY ASSOCIATION BOARD REPRESENTATIVE**

Barbara Maddigan

**WHITECOURT COMMUNITY ASSOCIATION BOARD ALTERNATE**

**WHITECOURT COMMUNITY ASSOCIATION BOARD ALTERNATE**

Jim Govenlock

**YELLOWHEAD REGIONAL LIBRARY BOARD REPRESENTATIVE**

**34. YELLOWHEAD REGIONAL LIBRARY BOARD REPRESENTATIVE**

Barbara Maddigan

**YELLOWHEAD REGIONAL LIBRARY BOARD ALTERNATE**

**YELLOWHEAD REGIONAL LIBRARY BOARD ALTERNATE**

Cheryl Miner

2030-10

Moved by Trustee Gilchrist – that the Board Standing Committees and Board Appointments to Organizations be appointed as outlined above for the 2010 – 2011 school year.

Motion Carried

**REGULAR BOARD MEETINGS 35. FOR 2010/11**

**REGULAR BOARD MEETINGS FOR 2010/11 (as per Board Motion 1977-10)**

Information Only

September 14, 2010	February 22, 2011
September 28, 2010	March 9, 2011
October 12, 2010	March 22, 2011
October 26, 2010	April 12, 2011
November 9, 2010	April 26, 2011
November 24, 2010	May 10, 2011
December 14, 2010	May 24, 2011
January 11, 2011	June 14, 2011
January 25, 2011	June 28, 2011
February 8, 2011	

**ORGANIZATIONAL MEETINGS 36. FOR 2<sup>ND</sup> AND 3<sup>RD</sup> YEAR**

**ORGANIZATIONAL MEETINGS FOR 2<sup>ND</sup> AND 3<sup>RD</sup> YEAR**

2031-10

Moved by Trustee Nichol – that the Board’s Organizational Meeting during the 2<sup>nd</sup> and 3<sup>rd</sup> year following a general election be held on the regular Board Meeting scheduled in August to commence at 10:00 a.m. at the Division Office in Whitecourt.

Motion Carried

**POLICY 7 APPENDIX: TRUSTEE CLAIM RATES**

**37. POLICY 7 APPENDIX: TRUSTEE CLAIM RATES**

Attached for information.

**TRUSTEE HONORARIA**

**38. TRUSTEE HONORARIA**

2032-10

Moved by Trustee Nichol– that the compensation/daily per diem rates for trustees remain as per policy.

Motion Carried

**BOARD CHAIR ANNUAL HONORARIUM**

**39. BOARD CHAIR ANNUAL HONORARIUM**

2033-10

Moved by Trustee Gilchrist– that the Board Chair annual honorarium rate remain as per policy.

Motion Carried

**COMMITTEE CHAIR HONORARIUM PER COMMITTEE MEETING**

**40. COMMITTEE CHAIR HONORARIUM PER COMMITTEE MEETING**

2034-10

Moved by Trustee Slemko – that the Committee Chair honorarium rate per committee meeting remain as per policy.

Motion Carried

**ACCOMMODATIONS, PARKING & MEALS**

**41. ACCOMMODATIONS, PARKING & MEALS**

2035-10

Moved by Trustee Gilchrist – that reimbursement for accommodations and parking for trustees and staff remain as per policy, and the reimbursement for meals for trustees and staff be increased by \$5.00 per meal, effective November 1<sup>st</sup>, 2010.

Meals:

- By receipt; or
- Breakfast up to fifteen (\$15)
- Lunch up to twenty (\$20)
- Supper up to thirty (\$30)

TOTAL sixty five (\$65)

Motion Carried

**PAYMENT FOR KILOMETERS TRAVELED 42.**

2036-10

**PAYMENT FOR KILOMETERS TRAVELED**

Moved by Trustee Gilchrist– that the kilometer rate for trustees and staff be set at \$0.50 per kilometer with an additional \$0.025/km for carpooling, effective November 1<sup>st</sup>, 2010.

Motion Carried

Trustee Maddigan was absent for the vote.

**SUN LIFE BENEFIT PLAN/ ALBERTA HEALTH CARE**

2037-20

**43. SUN LIFE BENEFIT PLAN/ALBERTA HEALTH CARE**

Moved by Trustee Gilchrist – that the Board’s contribution to Sun Life’s premiums for Trustees increase from 94% to 95% effective November 1<sup>st</sup>, 2010 and that equivalent coverage be extended to those trustees covered under ASEBP.

Motion Carried

**HEALTH SPENDING ACCOUNT - TRUSTEES**

2038-10

**44. HEALTH SPENDING ACCOUNT – TRUSTEES**

Moved by Trustee Gilchrist – that the Board accept for information.

Motion Carried

**VOLUNTARY ACCIDENTAL & DISMEMBERMENT**

2039-10

**45. VOLUNTARY ACCIDENTAL DEATH & DISMEMBERMENT**

Moved by Trustee Slemko – that the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board’s expense.

Motion Carried

**INTERNET USE FOR  
NORTHERN GATEWAY  
REGIONAL DIVISION NO. 10  
BUSINESS.**

2040-10

**46. INTERNET USE FOR NORTHERN GATEWAY  
REGIONAL DIVISION NO. 10 BUSINESS**

Moved by Trustee Maddigan– that the reimbursement rate for internet use remain at 50% of the actual trustee expense access fee.

Motion Carried

**CELL PHONE ALLOWANCE**

2041-10

**47. CELL PHONE ALLOWANCE**

Moved by Trustee Slemko – that a cell phone allowance of \$25.00/month remain the same for trustees.

Motion Carried

**NEWSPAPER  
SUBSCRIPTIONS**

2042-10

**48. NEWSPAPER SUBSCRIPTIONS**

Moved by Trustee Maddigan – that the Board continue the newspaper subscription process.

Motion Carried

**ADJOURNMENT**

2043-10

**49. ADJOURNMENT**

Moved by Trustee Maddigan – that the meeting be adjourned at 1:16 p.m.

Motion Carried

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CHAIR

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SECRETARY-TREASURER