

**MINUTES OF THE REGULAR BOARD OF  
TRUSTEES MEETING OF NORTHERN GATEWAY  
REGIONAL DIVISION NO. 10 HELD IN THE BOARD  
ROOM OF THE DIVISION OFFICE IN WHITECOURT,  
ALBERTA ON NOVEMBER 9<sup>TH</sup>, 2010**

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**OPENING**

**A. OPENING**

**CALL TO ORDER  
AND ROLL CALL**

**1. CALL TO ORDER AND ROLL CALL**

The November 9<sup>th</sup>, 2010 meeting was called to order by Chair Muir at 10:07 a.m.

Trustees Peter Gilchrist, Albert Schalm, Jim Hailes, Terry Slemko, Cheryl Miner, Anne Nichol, Barbara Maddigan and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, were present when Chair Muir called the meeting to order.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

Trustee Govenlock was absent from the meeting at this time.

**ADDITIONS/DELETIONS  
TO THE AGENDA**

**2. ADDITIONS/DELETIONS TO THE AGENDA**

- E.1.) Regional Municipalities Meeting
- E.2.a) School Tours
- F.10.a) First Nation Funding
- F.10.b) Transportation Fees
- F.10.c) Overview of Board Planning Workshop

**ACCEPTANCE OF AGENDA**

**3. ACCEPTANCE OF AGENDA**

2049-10

Moved by Trustee Maddigan – that the agenda for the November 9<sup>th</sup>, 2010 Regular Board Meeting be adopted as amended.

Motion Carried

**APPOINTMENTS & DELEGATIONS**

**B. APPOINTMENTS & DELEGATIONS**

No appointments

**DRAFT MINUTES OF THE OCTOBER 26<sup>TH</sup>, 2010 ORGANIZATIONAL MEETING**

**C. DRAFT MINUTES OF THE OCTOBER 26<sup>TH</sup>, 2010 ORGANIZATIONAL MEETING**

2050-10

Moved by Trustee Nichol – that the draft minutes of the October 26<sup>th</sup>, 2010 Organizational Meeting be adopted.

Motion Carried

**DRAFT MINUTES OF THE OCTOBER 26<sup>TH</sup>, 2010 REGULAR BOARD MEETING**

**D. DRAFT MINUTES OF THE OCTOBER 26<sup>TH</sup>, 2010 REGULAR BOARD MEETING**

2051-10

Moved by Trustee Miner – that the draft minutes of the October 26<sup>th</sup>, 2010 Regular Board Meeting be adopted.

Motion Carried

**ACTION ITEMS**

**D. ACTION ITEMS**

**REGIONAL MUNICIPALITIES MEETING**

**REGIONAL MUNICIPALITIES MEETING**

The next Regional Municipalities Meeting is scheduled for November 19<sup>th</sup>, 2010 commencing at 10:00 a.m. at the new Darwell Fire Hall. The host municipality is Lac Ste Anne County. Northern Gateway Public Schools administration, along with trustee representation, will be attending the meeting to present an overview of the Division and the key issues currently affecting Northern Gateway.

**ADDITIONAL ACTION ITEMS****ADDITIONAL ACTION ITEMS****TRUSTEE SCHOOL TOURS****TRUSTEE SCHOOL TOURS**

Trustees would like to continue with school tours for the 2010 – 2011 school year. School tours to be scheduled for the months of March/April and into May if needed.

**INFORMATION ITEMS/REPORTS****E. INFORMATION ITEMS/REPORTS****A.S.B.A.****A.S.B.A.***A.S.B.A. 2010 Policies*

Chair Muir reviewed the A.S.B.A. 2010 Policies with trustees and administration. These policies will be going to the A.S.B.A. Fall General Meeting being held on November 21<sup>st</sup> – 23<sup>rd</sup>, 2010.

*Strategic Plan 2011 – 2014*

Boards have been requested to submit their input into the A.S.B.A. strategic plan for 2011 – 2014. This will be deferred to either the next November or December Board meeting.

**P.S.B.A.A.****P.S.B.A.A.**

The P.S.B.A.A. Fall General Meeting was held on November 3<sup>rd</sup> – 6<sup>th</sup>, 2010. One of the presenters at the meeting was Dr. Keith Seel, Director, Institute for Nonprofit Studies, Mount Royal University. One of his current research activities includes making explicit how board members understand their role as a governor. Dr. Seel, is currently under contract with P.S.B.A.A. to develop Generative Governance resources that are unique to Trusteeship. The “Guidebook to Building Intra-Governmental Political Relations” A Pathway to Excellence – One Relationship at a Time” was circulated to trustees. Also available to trustees is the P.S.B.A.A. publication “Being a Trustee: Generative Governance Workbook”.

**SUPERINTENDENT'S  
REPORT**

**SUPERINTENDENT'S REPORT**

- Administration has written a letter to the Honorable Gene Zwozdesky, Minister of Health, asking for an extension to the Mental Health Capacity Project in Fox Creek – have not received a response to date. The Mental Health Project in Whitecourt has been extended to June 30<sup>th</sup>, 2011.
- Administration handed out the “Welcome Aboard Handbook” to trustees.
- The second draft of the 2011-2012 school year calendar was circulated and discussed with school staffs and school councils, and now goes to the affected neighbouring jurisdictions for their feedback.

Trustee Govenlock entered the meeting at 12:03 p.m.

- Administration has met with all 20 schools on their Budgets for the 2010 – 2011 school year. All schools are showing balanced budgets.
- The revision of the “School Act” was discussed at the recent CASS meeting, where administrators were advised this may be our last chance as an organization to put forth our views.
- Representatives from Alliance Pipeline Ltd. presented Northern Gateway with a cheque in the amount of \$10,000.00. The funds are being given to support the pilot project “Promoting Literacy in the Home and the Classroom for First Nation, Metis and Inuit Populations”.

Rhett Czaban, Director of Transportation and Randy Lovich, Director of Maintenance, entered the meeting at 1:24 p.m.

**IN-CAMERA ITEMS**

2052-10

**IN-CAMERA ITEMS**

Moved by Trustee Maddigan – that the Board go in-camera at 1:26 p.m. and that Kevin Andrea, Michael Gramatovich, Rhett Czaban and Randy Lovich be invited to remain.

Motion Carried

Rhett Czaban and Randy Lovich left the meeting at 2:44 p.m.

2053-10

Moved by Trustee Schalm– that the Board come out of in-camera at 2:50 p.m.

Motion Carried

**ANNUAL SCHOOL OPERATIONAL VIABILITY REPORT**

**ANNUAL SCHOOL OPERATIONAL VIABILITY REPORT**

2054-10

Moved by Trustee Maddigan – that the Board accept the Annual School Operational Viability Report as information and direct the Superintendent to complete the study as per Board Policy 15 for schools in Sangudo, Valleyview and Sunset House. The Superintendent shall report these findings to the Board at its December 14<sup>th</sup>, 2010 Regular Board meeting.

Motion Carried

**INFORMATION ITEMS/ REPORTS**

**E. INFORMATION ITEMS/REPORTS**

**DEPUTY SUPERINTENDENT'S REPORT**

**DEPUTY SUPERINTENDENT'S REPORT**

No report at this time.

**PURCHASING CARD AGREEMENTS**

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Administration explained to trustees the Purchasing Card Agreement which they may wish to use.

**ZONE 2/3 ADVOCACY COMMITTEE REQUEST**

**ZONE 2/3 ADVOCACY COMMITTEE REQUEST**

At the September 24<sup>th</sup>, 2010 Zone Meeting, the membership voted in favour of advocating for "Sustainable Predictable Funding" for the 2010-2011 School Year. Jean Boisvert, Zone 2/3 Chair, Advocacy Committee, is asking that we assist them with the preparation of their presentation by answering two questions. The Board reviewed the questions and administration will respond to the Advocacy Committee.

**TRIPARTITE DISCUSSIONS****TRIPARTITE DISCUSSIONS**

Administration advised the Board, that at the A.S.B.A. Fall General Meeting, School Boards will be updated with respect to the Tripartite discussions.

**UPDATES FOR PROJECTS****UPDATES FOR PROJECTS***New Division Office:*

The construction of the new Division Office is on schedule.

*Hilltop High School:*

The Hilltop High School Modernization Project is currently 8 weeks behind schedule.

Administration will schedule a walkthrough of both projects for the Board.

**YELLOWHEAD REGIONAL LIBRARY REPORT****YELLOWHEAD REGIONAL LIBRARY REPORT**

Yellowhead Regional Library (YRL) held it's regularly scheduled Board Meeting on November 8<sup>th</sup>, 2010, at their headquarters building in Spruce Grove. Highlights of the meeting included:

- Re-election of Chair Derril Butler (Lac Ste. Anne County) and Vice-Chair Dan Pritchard (Woodlands County). Trustee Barbara Maddigan was also re-elected to sit on the YRL Executive Committee, representing the School Board members of YRL.
- The YRL 2011 Draft Budget was passed by the membership.
- Dr. Diana Davidson, Director, Public Library Services Branch, introduced the Branch's new website, [www.albertalibraries.ca](http://www.albertalibraries.ca), and spoke about the priorities that they are focusing on: funding, access, collaboration, and communication. Dr. Davidson updated the Board on the Alberta Government Delivery (Courier) Service. The Edmonton sorting center is at maximum capacity due to the success of the provincial inter-library loan system. Regional library systems, the largest user of the courier, are looking for efficiencies that they can implement in order to cut down their use by 15-25%.

- Drafts of the YRL Needs Assessment and the 2010-2012 Plan of Service will be presented at the next Executive Committee meeting, December 6<sup>th</sup>, 2010. The School Library Needs Assessment data will be incorporated into these documents in January 2011. The proposed Membership Agreement (effective January 2012) will also be presented at the December 2010 Executive Committee meeting.

**ENROLMENT REPORT**

**ENROLMENT REPORT**

The Enrolment Report for period ending October 31<sup>st</sup>, 2010 was presented to the Board.

**SUSPENSION REPORT**

**SUSPENSION REPORT**

Administration presented the Division Cumulative Suspension Report.

**ADDITIONAL REPORT ITEMS**

**ADDITIONAL REPORT ITEMS**

**FIRST NATION FUNDING**

**FIRST NATION FUNDING**

Trustee Gilchrist attended a Town Council meeting on November 8<sup>th</sup>, 2010, where Chris Warkentin, M.P. for Peace River was present. Trustee Gilchrist questioned Mr. Warkentin if any progress has been made with the Federal funding for First Nations and he was advised no.

**TRANSPORTATION FEES**

**TRANSPORTATION FEES**

Trustee Miner inquired as to how the amount of a \$100.00 proposed transportation fee for grant eligible students was determined. Administration advised they worked backwards from what the Division's projected deficit would be to arrive at the \$100.00 proposed transportation fee.

**BOARD PLANNING  
WORKSHOP**

**BOARD PLANNING WORKSHOP**

Administration circulated and reviewed the proposed Board Planning Workshop agenda with the trustees.

**BOARD HIGHLIGHTS**

**F. BOARD HIGHLIGHTS**

The following items will be communicated to our communities:

1. Annual School Operational Viability Report
2. 2011-2012 School Year Calendar
3. 2010 Fall Regional Municipalities Meeting

**ADJOURNMENT**

2055-10

**I. ADJOURNMENT**

Moved by Trustee Miner- that the meeting be adjourned at 4:35 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer