

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON AUGUST 24TH, 2010**

OPENING

A. OPENING

**CALL TO ORDER
AND ROLL CALL**

1. CALL TO ORDER AND ROLL CALL

The August 24th, 2010 meeting was called to order by Chair Muir at 10:00 a.m.

Trustees Jim Govenlock, Peter Gilchrist, Maureen Wilcox, Kim Priest, Terry Slemko, Sharron Aasland, Anne Nichol, Barbara Maddigan and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent and Michael Gramatovich, Secretary-Treasurer, were present when Chair Muir called the meeting to order.

**ADDITIONS/DELETIONS
TO THE AGENDA**

2. ADDITIONS/DELETIONS TO THE AGENDA

- E.2.a) Tabled Motion 1991-10
- E.2.b) Changes to School Year Calendar
- E.2.c) Letter from Western Cree
- E.2.d) A Library Futures Symposium
- F.10.a) Onoway Public Library
- F.10.b) Whitecourt Community Association
- H.4.a) Human Rights Update

Randy Lovich, Director of Maintenance, entered the meeting at 10:10 a.m.

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

1993-10

Moved by Trustee Nichol – that the agenda for the August 24th, 2010 Regular Board Meeting be adopted as amended.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Randy Lovich, Director of Maintenance, provided to the Board a monthly progress report on the new Division Office and the Hilltop High School Modernization Projects.

Mr. Lovich also provided information focusing on the degree of completion of facility renovations/new construction projects and IMR projects.

Written reports were provided for information.

Mr. Lovich completed his report at 11:16 a.m. and left the meeting.

DRAFT MINUTES OF THE JUNE 29TH, 2010 REGULAR BOARD MEETING

C. DRAFT MINUTES OF THE JUNE 29TH, 2010 REGULAR BOARD MEETING

1994-10

Moved by Trustee Aasland– that the draft minutes of the June 29th, 2010 Regular Board Meeting be adopted.

Motion Carried

DRAFT MINUTES OF THE AUGUST 3RD, 2010 REGULAR BOARD MEETING

D. DRAFT MINUTES OF THE AUGUST 3RD, 2010 REGULAR BOARD MEETING

1995-10

Moved by Trustee Maddigan– that the draft minutes of the August 3rd, 2010 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

E. ACTION ITEMS

SCHOOL REGISTER FILES

SCHOOL REGISTER FILES

1996-10

Moved by Trustee Gilchrist – that the Board approve to transfer the noted School Registers to the Onoway and District Historical Guild.

Motion Carried

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

TABLED MOTION 1990-10

TABLED MOTION 1990-10

Moved by Trustee Wilcox– that Motion 1990-10 be placed back on the table, which reads:

Moved by Trustee Nichol – that bus service be provided on existing routes to pre-school children for the 2010/11 school year where there is currently a pre-school program in a school and room on the bus.

Trustee Govenlock requested a recorded vote:

Pro: Maureen Wilcox, Kim Priest, Anne Nichol, Peter Gilchrist

Con: Sharron Aasland, Jim Govenlock, Barbara Maddigan, Terry Slemko, Judy Muir

Motion Defeated

SCHOOL YEAR CALENDAR

SCHOOL YEAR CALENDAR

1998-10

Moved by Trustee Priest – that the Board approve administration to make the necessary changes to the 2010 – 2011 school year calendar for Hilltop High and Fox Creek Schools.

Motion Carried

Jocie Wilson, Client Services Librarian, Yellowhead Regional Library, entered the meeting at 1:00 p.m.

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Melanie Tait, Learning Services Coordinator, entered the meeting at 1:05 p.m.

Jocie Wilson, Client Services Librarian from the Yellowhead Regional Library presented to the Board a brief overview of the services provided by Yellowhead Regional Library.

Yellowhead Regional Library employs professional librarians to provide for the training and consulting needs of member library staff. The Client Services Librarians provide the following services:

- Plan and host conferences
- Collection development
- Consulting on specific questions or issues
- Information on current library issues
- Policy and procedures
- Programming for all age groups
- School library evaluations
- Space planning
- Training on databases and Internet searching
- Workshops or seminars on library management skills.

Cataloguing and Processing:

As part of their bibliographic services, YRL orders, catalogues and processes library materials for member libraries. Centralized ordering reduces the cost of library materials, allowing member libraries to realize a larger discount than they would ordering library materials independently.

Allotment:

Each calendar year member libraries receive a library materials budget called the allotment which is administered from Yellowhead. The allotment for school libraries is based on school enrolment. The library materials purchased with the allotment are the property of the library which ordered them.

Rhett Czaban, Director of Transportation, entered the meeting at 1:41 p.m.

Curriculum Support:

Curriculum Support is a service offered to our School Library Members. This service is used to supplement school library collections on particular curriculum subjects. Requests can be made for additional books on various topics at appropriate reading levels. Materials need to be requested well in advance of the needed time so that materials can be delivered via the Yellowhead delivery system.

Special Collections:

The Special Collections are collections of books and materials that supplement member libraries' existing collections. Special Collections available for loan are:

- Aboriginal Kits
- Multilingual Books
- Storytime Kits
-

Board members and administration participated in an information gathering session.

Written reports provided for information.

Jocie Wilson completed her report at 1:55 p.m. and left the meeting.

ADDITIONAL ACTION ITEMS

WESTERN CREE LETTER

1999-10

ADDITIONAL ACTION ITEMS

WESTERN CREE LETTER

Moved by Trustee Wilcox – that the Board approve Superintendent Andrea, Trustee Nichol and selected administrators to attend the Western Cree Chiefs Meeting on Education, scheduled for Tuesday, August 31st, 2010, Grande Prairie, AB.

Motion Carried

A LIBRARY FUTURES SYMPOSIUM

2000-10

A LIBRARY FUTURES SYMPOSIUM

Moved by Trustee Gilchrist – that the Board approve Trustee Maddigan to attend the NEXT: A Library Futures Symposium, scheduled for October 21st – 22nd, 2010, Edmonton, AB and that the YRL per diem be topped up to the Northern Gateway Public Schools rate.

Motion Carried

**INFORMATION ITEMS/
REPORTS**

E. INFORMATION ITEMS/REPORTS

A.S.B.A.

A.S.B.A.

Trustee Wilcox will forward a copy of the minutes from the June 18th, 2010 A.S.B.A. meeting when they are available.

P.S.B.A.A.

P.S.B.A.A.

Chair Muir provided a written report for information from the August 19th – 21st, 2010, PSBC meeting.

**SUPERINTENDENT'S
REPORT**

SUPERINTENDENT'S REPORT

- The Board workshop will be held after elections on November 15th, 16th and 17th, 2010, with location still to be determined.
- 14 Locally Developed Courses have been approved, with the exception of "Team Leadership 15".
- Fetal Alcohol Disorder Awareness Day is September 9th, 2010; schools can participate if they wish.
- The K-12 Guide to Education for 2010-2011 was released on June 23rd, 2010.
- The Administrative Procedures, Sections 200 and 300 were reviewed and updated over the summer. All trustees will receive a copy for information.
- The 2010 Aboriginal Health Forum, Addressing Aboriginal Mental Illnesses & the Criminal Justice System, is scheduled for September 22nd – 23rd, 2010, in Richmond, B.C.
- Administration attended the CASS Summer Conference, where Northern Gateway did a presentation on Building Leadership Capacity.
- Lac Ste. Anne County will be hosting the 2010 Fall Regional Municipalities meeting. Northern Gateway has been invited to attend the meeting on Friday, November 19th, 2010, at the new Darwell Fire Hall location, 4427 Highway 633.

- A copy of the Sangudo Municipal Library Board Agreement was located and is currently being reviewed.
- Northern Gateway currently has 188 Code 40 students, but is only funded for 170.5 students. Alberta Education is looking at changing how special education students will be funded for next year; fund the classroom and not the individual student.

DEPUTY SUPERINTENDENT'S REPORT

DEPUTY SUPERINTENDENT'S REPORT

- Staffing is complete for administrative and certificated positions.
- A workshop on the hiring process will be scheduled for the new principals.
- The Annual Appreciation Evening has been set for October 1st, 2010. Posters will be going out to the schools on August 25th, 2010.
- School web sites will be linked to the Northern Gateway web site by next week.
- Marion Brouillette, Communications Designer, is working with schools that wish to enhance their school logos.
- A marketing tool publication called "Guide to Schools for Northern Gateway" is being worked on and will be available in hard copy soon.
- The Learning Services Team will be providing clarification of their roles and responsibilities,

FINANCE

FINANCE

Michael Gramatovich presented to the Board the Monthly Bank Statements for the period ending June 30th and July 31st, 2010 and the Site Finance Report as at August 18th, 2010.

ACHSC REGIONAL MEETING REPORT

ACHSC REGIONAL MEETING REPORT

Trustee Priest provided for information a written One-Page Summary report on the ACHSC Regional School Health Meetings.

**ALBERTA HEALTH
ACT CONSULTATION
REPORT**

ALBERTA HEALTH ACT CONSULTATION REPORT

Trustee Wilcox reported on the Alberta Health Act Consultation, Health Advisory Council 6 meeting, held on July 7th, 2010, Hinton, AB.

The Agenda consisted of opening remarks by the chair of the Health Advisory Council and context presentation by MLA Fred Horne, chair of the Minister's Advisory Committee on Health.

Participants were then divided into groups for break-out Sessions with 3 pre-determined topics for discussion. Recorders were present to compile the discussions. Topic 1; The health system today, Topic 2 Principles-based legislation (patient charter), Topic 3 What changes are you open to? What assurances are important?

At the conclusion of the break-out sessions the plenary session re-convened and the facilitator summarized the Key Themes.

Trustee Wilcox found the whole process quite controlled; the topics were set to try to determine a result. The time spent discussing the patient charter was a complete waste. The group she was in was heavily dominated by municipal councillors who had a strong concern for senior issues. When she spoke to concerns about health issues that affect students they were supportive but young people were not their focus.

Trustee Nichol reported on the Alberta Health Act Consultation, Health Advisory Council meeting in Grande Prairie, AB, and advised she was also disappointed in how the framework and groups were already set in advance of the meeting.

**PUBLIC LIBRARY
TECHNOLOGY PLAN**

PUBLIC LIBRARY TECHNOLOGY PLAN

Public Library Services Branch, Alberta Municipal Affairs has issued a Request for Proposal to develop a province wide technology plan. Interested vendors or consultants can download the RFP at the following URL: <http://vendor.purchasingconnection.ca/Opportunity.aspx?Guid=DBCf1A8B-D7FF-4EB5-BE02B-DEE2EAC452BE>

**TOWN OF FOX CREEK
LETTER RE: SCHOOL
BOARD ELECTIONS**

**TOWN OF FOX CREEK LETTER RE: SCHOOL
BOARD ELECTIONS**

The Town of Fox Creek sent a letter to Northern Gateway informing us that Council declined our request to host the municipal election at the community hall with Northern Gateway Public Schools as the Town of Fox Creek would prefer to host the election in Council Chambers.

A.S.B.I.E. COMMUNIQUE

A.S.B.I.E. COMMUNIQUE

The 2010/2011 Insurance Program Renewal rates provided for information.

**TRANSPORTATION
UPDATE**

TRANSPORTATION UPDATE

Press Release:

Copy of the August 9th, 2010 NGPS news release "Trustees Vote Against Transportation Fee" provided for information.

Response to Minister Hancock:

Copy of the August 16th, 2010 letter to Minister Hancock provided for information.

**ADDITIONAL REPORT
ITEMS**

ADDITIONAL REPORT ITEMS

**ONOWAY PUBLIC
LIBRARY**

ONOWAY PUBLIC LIBRARY

Onoway Public Library has nominated Lucy Strobl for the UFA's Small Town Heroes contest. Her involvement with libraries is only one facet of a lifetime of community effort. The grand prize is a concert by Paul Brandt (which Onoway Public Library would use as a fundraiser) plus \$2,500 to the winner to be given to community organization/s.

The Small Town Hero Poster was provided for information.

WHITECOURT COMMUNITY ASSOCIATION

WHITECOURT COMMUNITY ASSOCIATION

Trustee Maddigan advised the Whitecourt Community Association's renewed status as a new society was effective July 14th, 2010 and Northern Gateway Public Schools can now enter into a lease agreement with them.

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

- 1. School Board Election
- 2. Maintenance Report
- 3. Yellowhead Regional Library Report

IN-CAMERA ITEMS

IN-CAMERA ITEMS

2001-10

Moved by Trustee Nichol – that the Board go in-camera at 4:03 p.m. and that Kevin Andrea, Michael Gramatovich, Michelle Brennick and Rhett Czaban be invited to remain.

Motion Carried

Rhett Czaban, Director of Transportation, left the meeting at 4:33 p.m.

2002-10

Moved by Trustee Wilcox– that the Board come out of in-camera at 4:44 p.m.

Motion Carried

2003-10

Moved by Trustee Govenlock – that the Board approve the recommendations of the Support/Admin Compensation Committee for the 2010 – 2011 school year.

Motion Carried

ADJOURNMENT

2004-10

I. ADJOURNMENT

Moved by Trustee Maddigan- that the meeting be adjourned at 4:45 p.m.

Motion Carried

Board Chair

Secretary-Treasurer